

Oregon Landscape Contractors Board
2009-2011

Approved Budget
July 1, 2009 through
June 30, 2011

				07-09 Budget	09-10 Prop. Budge	10-11 Prop. Budget	Total 2009-2011 Budget	% 07-09 Budget	over/under 07-09
Ordinary Income/Expense									
Income									
4000 - Application/ exam									
			4005 -LCP Application Fee	36,000.00	17,500.00	17,500.00	\$ 35,000.00	97.22%	
			4005P- Probationary		2,812.50	2,812.50	\$ 5,625.00		
			4006 - Business Application fee		15,750.00	15,750.00	\$ 31,500.00		
			4007 - Owner/ME Application Fee		1,500.00	1,500.00	\$ 3,000.00		
			4010 - Initial Exam.Fees	33,000.00					
			4010 - Owner	0.00					
			4020 - Re-take Exam Fee	54,000.00					
			4020 - Owner	0.00					
			4026 - Exam Resource Material Sales	7,200.00					
			4027 - Exam Resource S & H	50.00					
			4028 - DMV Fee	6,000.00					
			4030 - NSF Fee	100.00					
			4035 - No Show Fee	1,000.00					no exams
			4036- PSI		5,000.00	5,000.00	\$ 10,000.00		
			Total 4000 - Application/Exam	137,350.00	42,562.50	42,562.50	\$ 85,125.00	61.98%	
4100 - Licensing Fees									
			4110 - New Business Fee	78,750.00	32,500.00	32,500.00	\$ 65,000.00	82.54%	
			4115 - Business Renewal Fee	517,500.00	338,000.00	338,000.00	\$ 676,000.00	130.63%	over
			4120 - New Individual License Fees	22,500.00	9,500.00	9,500.00	\$ 19,000.00	84.44%	
			4125 - Renewal Individual License	240,000.00	156,750.00	156,750.00	\$ 313,500.00	130.63%	over
			4127- Reinstatement Fee		6,000.00	6,000.00	\$ 12,000.00		
			4128- License Change Fee		1,000.00	1,000.00	\$ 2,000.00		
			4130 - Late Fees	12,500.00	10,500.00	10,500.00	\$ 21,000.00	168.0%	over
			4135 - NSF Fees	100.00	0.00	0.00	\$ -	0.0%	
			4140 - Document Fees	1,500.00	450.00	450.00	\$ 900.00	60.0%	
			4145 - Sticker Fees	1,000.00	750.00	750.00	\$ 1,500.00	150.0%	over
			Total 4100 - Licensing Fees	873,850.00	555,450.00	555,450.00	\$ 1,110,900.00	127.13%	over
4200 - Enforcement									
			4210 - Assessed Civil Penalties						
			4211 - Civil Penalties Assessed	385,000.00	75,000.00	75,000.00	\$ 150,000.00	38.96%	
			4212-06 - CP Suspended-2006	-75,000.00					
			4212-07 - CP Suspended-2007	-75,000.00					
			4213 - Uncollectible CP - Bankruptcies	-2,252.59					
			4214 - Uncollectible CP - WO	-32,000.00			No longer accrued		
			4215 - Interest	0.00					
			Total 4210 - Assessed Civil Penalties	200,747.41			\$ 150,000.00		
			4220 - NSF Fees	150.00					
			4230 - Document Fees	0.00					
			Total 4200 - Enforcement	200,897.41	75,000.00	75,000.00	\$ 150,000.00	74.66%	
4300 - Claims									
			4310 - Document Fees	0.00					
			4320 - Pre-Claim Settlement Fees	0.00					
			Total 4300 - Claims	0.00					
4400 - Educational Publication Sales									
			4401 - DVD Sales	120.00					
			4402 - Brochure Sales	130.00					
			Total 4400 - Educational Publication Sales	250.00					
			Total Income	1,212,347.41	673,012.50	673,012.50	\$ 1,346,025.00	111.03%	over

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Expense									
5000 - Direct Costs									
5010 - Staff Wages-American Payroll				654,347.78	268,887.84	294,701.07	\$ 563,588.92	86.13%	
5011 - Payroll Taxes									
5012 - FICA Expense				39,383.28	16,671.05	18,271.47	\$ 34,942.51	88.72%	
5013 - Medicare Expense				9,210.60	3,898.87	4,273.17	\$ 8,172.04	88.72%	
5014 - SUTA/FUTA				0.00	0.00	0.00	\$ -		
5015 - Worker's Compensation				600.12	175.00	175.00	\$ 350.00	58.32%	
5016 - Unemployment Expense				3,000.00	1,500.00	1,500.00	\$ 3,000.00	100.0%	
Total 5011 - Payroll Taxes				52,194.00	22,244.92	24,219.63	\$ 46,464.55	89.02%	
5020 - Employee Benefits									
5021 - PEBB/BCA				130,552.80	58,073.40	63,694.74	\$ 121,768.14	93.27%	
5022 - PERS									
5022A - DAS-PERS Bond (5.95%)				35,295.48	15,998.83	17,534.71	\$ 33,533.54	95.01%	
5022 - PERS (12.17%)				92,159.70	32,723.65	35,865.12	\$ 68,588.77	74.42%	
Total 5022 - PERS				127,455.18	48,722.48	53,399.83	\$ 102,122.31	80.12%	
Total 5020 - Employee Benefits				258,007.98	106,795.88	117,094.57	\$ 223,890.45	86.78%	
Total Employee costs				964,549.76	397,928.64	436,015.28	\$ 833,943.92	86.46%	
5024 - Contract Labor				5,600.00	0.00	0.00	\$ -		
5025 - Testing Subcontracts				36,000.00	0.00	0.00	\$ -		
5026 - Exam Resource Material				7,200.00	0.00	0.00	\$ -		
5028 - DMV Testing Fees				3,996.00	0.00	0.00	\$ -		
5030 - Printing Costs									
5030-AD - Admin. Printing				3,600.00	3,500.00	3,500.00	\$ 7,000.00	194.44%	over
5030-BD - Board Packets/Meeting				1,760.00	200.00	200.00	\$ 400.00	22.73%	
5030NL - Newsletter				12,000.00	4,000.00	4,000.00	\$ 8,000.00	66.67%	
5030PR - Pamphlet/Brochure				14,400.00	5,000.00	5,000.00	\$ 10,000.00	69.44%	
Total 5030 - Printing Costs				31,760.00	12,700.00	12,700.00	\$ 25,400.00	79.97%	
5031 - Advertising				1,000.00	0.00	0.00	\$ -	0.0%	
5035 - Postage									
5035M - Postage Assessed State				28,000.00	13,000.00	13,000.00	\$ 26,000.00	92.86%	
5035S - State Mail Service Charge				1,200.00	600.00	600.00	\$ 1,200.00	100.0%	
5035NL - Newsletter Postage					2,900.00	2,900.00	\$ 5,800.00		
Total 5035 - Postage Costs				29,200.00	16,500.00	16,500.00	\$ 33,000.00	113.01%	over
5040 - Staff Mileage									
5040BOB - Staff Car - Bob's				9,600.00	0.00	0.00	\$ -	0.0%	
5040KEN - Staff Car - Ken's				10,080.00	4,500.00	4,500.00	\$ 9,000.00	89.29%	
5040RON - Staff Car - Ron's				12,000.00	0.00	0.00	\$ -		
5040VIN - Staff Car - Vincent				3,000.00	4,200.00	4,200.00	\$ 8,400.00	280.0%	over
5040S - Staff Personal Car Mileage				5,800.00	1,000.00	1,000.00	\$ 2,000.00	34.48%	
5040STC - State Car (Non-Invest)				5,748.00	1,200.00	1,200.00	\$ 2,400.00	41.75%	
Total 5040 - Staff Mileage				46,228.00	10,900.00	10,900.00	\$ 21,800.00	47.16%	
5050 - Staff Travel									
5050 L - Staff Lodging				9,900.00	3,000.00	3,000.00	\$ 6,000.00	60.61%	
5050M - Staff Meals				6,900.00	1,700.00	1,700.00	\$ 3,400.00	49.28%	
Total 5050 - Staff Travel				16,800.00	4,700.00	4,700.00	\$ 9,400.00	55.95%	
5100 - Hearing Officer Panel				6,000.00	7,200.00	7,200.00	\$ 14,400.00	240.0%	over
5150 - Department Of Justice									
5151-IC - Attorney General IC				300.00	0.00	0.00	\$ -		
5151 - AAG Advice (Enf/Claims/Admin)				25,000.00	24,000.00	25,000.00	\$ 49,000.00	196.0%	over
5151 - DOJ (Injunct/UTPA/Enforce)				22,300.00	5,000.00	5,000.00	\$ 10,000.00	44.84%	
Total 5150 - Department Of Justice				47,600.00	29,000.00	30,000.00	\$ 59,000.00	123.95%	over
5152 - Legislative Counsel				4,500.00	0.00	3,000.00	\$ 3,000.00	66.67%	
5154 - Filing Fees									
5154-CF - Court Fees				0.00	0.00	0.00	\$ -		
5154-LF - Lien Filing Fee				2,000.00	1,500.00	1,500.00	\$ 3,000.00	150.0%	over
Total 5154 - Filing Fees				2,000.00	1,500.00	1,500.00	\$ 3,000.00	150.0%	over

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6000 - Administrative Expenses						
6020 - Staff Training/non-investigation	750.00	2,000.00	1,000.00	\$ 3,000.00	400.0%	over
6025 - Professional Fees	160.00	0.00	0.00	\$ -	0.0%	
6100 - Board Meeting Expenses						
6110 - Board Members Expense						
6110-LM - Board Member Meal/Lodging	6,960.00	2,500.00	2,500.00	\$ 5,000.00	71.84%	
6110-M - Board Member Mileage	10,000.00	3,900.00	3,900.00	\$ 7,800.00	78.0%	
6110-PD - Board Member Per Diem	5,520.00	3,800.00	3,800.00	\$ 7,600.00	137.68%	over
6110-TE - Board Member telephone reimburs	250.00	125.00	125.00	\$ 250.00	100.0%	
Total 6110 - Board Members Expense	22,730.00	10,325.00	10,325.00	\$ 20,650.00	90.85%	
6120 - Board Meeting Room Chrg	600.00	450.00	450.00	\$ 900.00	150.0%	over
6122 - Board Meeting Meals	2,000.00	1,200.00	1,200.00	\$ 2,400.00	120.0%	over
6125 - A.G. Board Meeting Consult	10,000.00	7,000.00	7,000.00	\$ 14,000.00	140.0%	over
6127-Board Consulting-Training	0.00	2,000.00	2,000.00	\$ 4,000.00		
Total 6100 - Board Meeting Expenses	35,330.00	20,975.00	20,975.00	\$ 41,950.00	118.74%	over
6400 - Payroll Preparation Service	2,000.00	1,440.00	1,440.00	\$ 2,880.00	144.0%	over
7000 - Office Lease						
7000 - LF Leasing fees	0.00			\$ -		
7000ML - Monthly Lease	49,604.04	26,145.00	27,251.00	\$ 53,396.00	107.64%	over
Total 7000 - Office Lease	49,604.04	26,145.00	27,251.00	\$ 53,396.00	107.64%	over
7003 - Utilities						
7003EL - Electric	3,600.00	1,700.00	1,700.00	\$ 3,400.00	94.44%	
7003GA - Gas	2,400.00	1,500.00	1,500.00	\$ 3,000.00	125.0%	over
7003SC - Office Security	550.00	375.00	400.00	\$ 775.00	140.91%	over
Total 7003 - Utilities	6,550.00	3,575.00	3,600.00	\$ 7,175.00	109.54%	over
7010 - Insurance	3,500.00	5,000.00	200.00	\$ 5,200.00	148.57%	over
7100 - Telephone						
7101 - Cell Phone	3,360.00	1,980.00	1,980.00	\$ 3,960.00	117.86%	over
7102 - Office Telephone	6,000.00	2,640.00	2,700.00	\$ 5,340.00	89.0%	
Total 7100 - Telephone	9,360.00	4,620.00	4,680.00	\$ 9,300.00	99.36%	
7110 - Office Supplies						
7111 - Office equip. repair and maint.	500.00	480.00	480.00	\$ 960.00	192.0%	over
7112 - Dues & Subscriptions	500.00	480.00	480.00	\$ 960.00	192.0%	over
7113 - Office Furnishing/setup	3,500.00	750.00	750.00	\$ 1,500.00	42.86%	
7114 - Office Supplies	9,000.00	4,500.00	4,500.00	\$ 9,000.00	100.0%	
Total 7110 - Office Supplies	13,500.00	6,210.00	6,210.00	\$ 12,420.00	92.0%	
7115 - Copier/Fax/Print Lease						
7116 - Copier/Fax/Print Maint	1,200.00	700.00	700.00	\$ 1,400.00	116.67%	over
7117 - Lease Fee for Copier	3,900.00	1,800.00	1,800.00	\$ 3,600.00	92.31%	
Total 7115 - Copier/Fax/Print Lease	5,100.00	2,500.00	2,500.00	\$ 5,000.00	98.04%	
7200 - Bank fees						
7200DAS - DAS Fees/Treasury				\$ -		
7200WCB - West Coast Bank Visa Use Fees	10,875.00	0.00	0.00	\$ -	0.0%	
7200NSF - NSF Fee	180.00	100.00	100.00	\$ 200.00	111.11%	over
7200CHX - Bank checks and supplies	200.00	100.00	100.00	\$ 200.00	100.0%	
7200BF - Bank Fee	50.00			\$ -		
7200CC- Credit card service fees		4,000.00	4,000.00	\$ 8,000.00		
Total 7200 - Bank fees	11,305.00	4,200.00	4,200.00	\$ 8,400.00	74.3%	
7550 - G.L. Suite						
7551 - GL Suite Training		0.00	0.00	\$ -		
7552 - G.L. Suite Configuration	0.00	0.00	0.00	\$ -		
7555 - G.L. Suite Web Expense	0.00	0.00	0.00	\$ -		
7560 - G.L. Suite Small Agency Sub	7,200.00	0.00	0.00	\$ -		
Total 7550 - G.L. Suite	7,200.00	0.00	0.00	\$ -		
8000 - Trade Show Expense						
8010 - Staff Mileage Trade Show	1,500.00	700.00	700.00	\$ 1,400.00	93.33%	
8011 - Staff Meals/Lodging Trade Show	2,000.00	700.00	700.00	\$ 1,400.00	70.0%	
8012 - Trade Show Booth Fees	250.00	125.00	125.00	\$ 250.00	100.0%	
8020 - Trade Show Display	1,000.00	750.00	750.00	\$ 1,500.00	150.0%	over
Total 8000 - Trade Show Expense	4,750.00	2,275.00	2,275.00	\$ 4,550.00	95.79%	
8100 - Web Expense						
8105 - Web Hosting	3,600.00	600.00	800.00	\$ 1,400.00	38.89%	
8110 - Web Consulting/configure	4,666.00	3,500.00	1,500.00	\$ 5,000.00	107.16%	over
8116 - Comcast Connection	2,400.00	1,325.00	1,325.00	\$ 2,650.00	110.42%	over
Total 8100 - Web Expense	10,666.00	5,425.00	3,625.00	\$ 9,050.00	84.85%	

no GL Suite- own data base

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8200 - Computer Expenses						
8210 - Computer Consulting	5,160.00	1,200.00	1,200.00	\$ 2,400.00	46.51%	
8220 - Computer Software <\$500>	500.00	500.00	500.00	\$ 1,000.00	200.0%	over
8225 - Computer Hardware <\$500>	500.00	2,400.00	500.00	\$ 2,900.00	580.0%	over
8230 - Computer Maintenance	2,400.00	2,000.00	2,000.00	\$ 4,000.00	166.67%	over
8235 - Networking	1,500.00	200.00	200.00	\$ 400.00	26.67%	
8240 - Database Configuring	30,750.00	10,000.00	4,000.00	\$ 14,000.00	45.53%	
Total 8200 - Computer Expenses	40,810.00	16,300.00	8,400.00	\$ 24,700.00	60.52%	
8300 - Professional Services						
8301 - SIBA Lobby - VanNetta/Kafoury		1,500.00	1,500.00	\$ 3,000.00		
8302 - Auditing						
8302-IA - Audit- Internal Auditor(Private	2,000.00	1,000.00	1,000.00	\$ 2,000.00	100.0%	
8302-SS - Auditing- Secretary of State	5,000.00	7,000.00	0.00	\$ 7,000.00	140.0%	over
Total 8302 - Auditing	7,000.00	8,000.00	1,000.00	\$ 9,000.00	128.57%	over
8303 - Janitorial	7,050.00	1,800.00	1,900.00	\$ 3,700.00	52.48%	
8305 - Recycle, Shred & Storage	480.00	300.00	300.00	\$ 600.00	125.0%	over
Total 8300 - Professional Services	14,530.00	11,600.00	4,700.00	\$ 16,300.00	112.18%	over
8900 - Depreciation Expense	2,000.00	1,500.00	1,500.00	\$ 3,000.00	150.0%	over
Total 6000 - Administrative Expenses	217,115.04	113,765.00	92,556.00	\$ 206,321.00	95.03%	
Total Expense	1,454,556.03	662,573.64	683,451.28	\$ 1,346,024.92	92.54%	
Net Ordinary Income	-242,208.62	10,438.86	-10,438.78	\$ 0.08	-0.0%	
Other Income/Expense						
Other Income						
9000 - Other Income						
9012 - Discounts Received						
9015 - Interest	24,000.00	0.00	0.00	\$ -	0.0%	
9030 - Suspense Income						
Total 9000 - Other Income	24,000.00	0.00	0.00	\$ -	0.0%	
Total Other Income	24,000.00	0.00	0.00	\$ -	0.0%	
Net Other Income	24,000.00	0.00	0.00	\$ -	0.0%	
Net Income	-218,208.62	10,438.86	-10,438.78	\$ 0.08	-0.0%	