

Oregon Landscape Contractors Board
2011-2 Budget
V.6.2 Admin. Recommend

Expense	07-09 Prop.Budget	09-11 Projected Actual	09-11 Budget	011-012 Prop. Budget	012-013 Prop. Budget	Total 2011-2013 Budget	Difference 09-11& 13	FEES, Etc	Description
5000 - Direct Costs									
5010 - Staff Wages-American Payroll	635,217.12	571,731.56	563,588.92	264,024.00	276,744.00	540,768.00	22,820.92	63.90%	%of total payroll cost
5011 - Payroll Taxes									
5012 - FICA Expense (4.2%/2011)	39,383.28	35,447.36	34,842.51	11,089.01	17,158.13	28,247.14	(6,695.38)		
5013 - Medicare Expense (1.45%)	9,210.60	8,290.11	8,172.04	3,828.35	4,012.79	7,841.14	(330.90)		
5014 - SUTA/FUTA	0.00		0.00	0.00	0.00				
5015 - Worker's Compensation	600.12	350.00	350.00	174.00	174.00	348.00	(2.00)		
5016 - Unemployment Expense	3,000.00		3,000.00	500.00	500.00	1,000.00	(2,000.00)		
Total 5011 - Payroll Taxes	52,194.00	44,087.46	46,464.55	15,591.36	21,844.92	37,436.27	(9,028.28)	6.92%	% of wages
5020 - Employee Benefits									
5021 - PEBB/BCA	130,552.80	130,285.81	121,768.14	75,240.00	75,240.00	150,480.00	28,711.86		
5022 - PERS									
5022A - DAS-PERS Bond (5.95%)	34,692.36	33,273.31	33,533.54	15,709.43	16,466.27	32,175.70	(1,357.84)		
5022 - PERS (9.8%-16%)	91,074.72	43,266.08	68,888.77	41,715.79	43,725.55	85,441.34	16,852.57		
Total 5022 - PERS & BOND	125,767.08	76,539.39	102,422.31	57,425.22	60,191.82	117,617.04	15,494.73		
Total 5020 - Employee Benefits	256,319.88	206,825.20	223,890.45	132,665.22	135,431.82	268,097.04	44,206.59	49.58%	% of wages
Total Employee costs	943,731.00		850,505.10	412,280.58	434,020.74	846,301.31	(4,303.79)		
5024 - Contract Labor	5,000.00		0.00	0.00	0.00				
5025 - Testing Subcontracts	36,000.00		0.00	0.00	0.00				
5026 - Exam Resource Material	7,200.00		0.00	10,000.00	3,000.00	13,000.00	13,000.00		
5028 - DMV Testing Fees	3,998.00		0.00	0.00	0.00				
5030 - Printing Costs									
5030-AD - Admin. Printing	3,600.00	8,651.65	7,000.00	3,500.00	3,500.00	7,000.00			
5030-BD - Board Packets/Meeting	1,760.00	135.72	400.00	200.00	200.00	400.00			
5030NL - Newsletter	12,000.00	4,488.37	8,000.00	5,000.00	5,000.00	10,000.00	2,000.00		
5030PR - Pamphlet/Brochure	14,400.00		8,338.82	4,500.00	4,500.00	9,000.00	661.18		
Total 5030 - Printing Costs	31,760.00	13,275.75	23,738.82	13,200.00	13,200.00	26,400.00	2,661.18		
5031 - Advertising	1,000.00		0.00	0.00	0.00				
5035 - Postage									
5035M - Postage Assessed State	28,000.00	22,493.59	26,000.00	12,000.00	12,000.00	24,000.00	(2,000.00)		
5035S - State Mail Service Charge	1,200.00	2,902.00	1,200.00	1,400.00	1,400.00	2,800.00	1,600.00		
5035NL - Newsletter Postage		4,488.37	5,600.00	2,000.00	2,000.00	4,000.00	(1,800.00)		
Total 5035 - Postage Costs	29,200.00	29,883.96	33,000.00	15,400.00	15,400.00	30,800.00	(2,200.00)		
5040 - Staff Mileage									
5040KEN - Staff Car - Ken's	10,080.00	11,033.55	9,000.00						
5040VIN - Staff Car - Vincent	5,748.00	8,318.00	8,400.00	6,500.00	6,500.00	13,000.00	4,800.00		
5040S - Staff Personal Car Mileage	3,000.00	1,048.67	2,000.00	1,000.00	1,000.00	2,000.00			
5040STC - State Car (Non-Invest)	5,800.00	811.09	2,400.00	1,000.00	1,000.00	2,000.00	(400.00)		
Total 5040 - Staff Mileage	24,628.00	21,211.31	21,800.00	8,500.00	8,500.00	17,000.00	(4,800.00)		

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5050 - Staff Travel									
5050 L - Staff Lodging	8,900.00	\$ 2,742.24	6,000.00	2,500.00	2,500.00	\$ 5,000.00	\$ (1,000.00)		
5050M - Staff Meals	6,900.00	\$ 2,024.00	3,400.00	1,300.00	1,300.00	\$ 2,600.00	\$ (800.00)		
Total 5050 - Staff Travel	16,800.00	\$ 4,766.24	9,400.00	3,800.00	3,800.00	\$ 7,600.00	\$ (1,800.00)		
5100 - Hearing Officer Panel	6,000.00	\$ 6,543.69	14,400.00	6,500.00	6,500.00	\$ 13,000.00	\$ (1,400.00)		
5150 - Department Of Justice									
5151-IC - Attorney General IC	300.00		0.00	0.00	0.00	\$ -	\$ -		
5151 - AAG Advice (Enf/Claims/Admin)	25,000.00	\$ 19,251.23	49,000.00	14,000.00	14,000.00	\$ 28,000.00	\$ (21,000.00)		
5151 - DOJ (Injunct/U/TPA/Enforce)	35,000.00	\$ -	2,000.00	1,250.00	1,250.00	\$ 2,500.00	\$ 500.00		
Total 5150 - Department Of Justice	60,300.00	\$ 19,251.23	51,000.00	15,250.00	15,250.00	\$ 30,500.00	\$ (20,500.00)		
5152 - Legislative Counsel	4,500.00	\$ 1,435.00	3,000.00	0.00	1,500.00	\$ 1,500.00	\$ (1,500.00)		
5154 - Filing Fees									
5154-CF - Court Fees	0.00	\$ -	0.00	0.00	0.00	\$ -	\$ -		
5154-LF - Lien Filing Fee	2,000.00	\$ 118.67	3,000.00	500.00	500.00	\$ 1,000.00	\$ (2,000.00)		
Total 5154 - Filing Fees	2,000.00	\$ 118.67	3,000.00	500.00	500.00	\$ 1,000.00	\$ (2,000.00)		
5170 - Resource Material/Publications									
5200 - Investigations									
5210 - Contract Investigators									
5210-CL - Claims Investigations	2,400.00	\$ 1,580.40	2,400.00	1,200.00	1,200.00	\$ 2,400.00	\$ -		
5210-FI - Formal Investigations	0.00	\$ 26,253.33	67,500.00	25,000.00	25,000.00	\$ 50,000.00	\$ (17,500.00)		
5210-LM - Investigator Meals/Lodging		\$ 331.33	5400	1,500.00	1,500.00	\$ 3,000.00	\$ (2,400.00)		
5210-M - Investigator Mileage	1,500.00	\$ 2,117.27	8,100.00	2,000.00	2,000.00	\$ 4,000.00	\$ (4,100.00)		
5210-O - Other Investigator Exp		\$ -	21,000.00	500.00	500.00	\$ 1,000.00	\$ (20,000.00)		
5210-SC - Site Checks	600.00	\$ 10,515.33	15,000.00	7,000.00	7,000.00	\$ 14,000.00	\$ (1,000.00)		
5210-TT - Travel Time	4,500.00	\$ 2,962.00	2,000.00	1,000.00	1,000.00	\$ 2,000.00	\$ -		
Total 5210 - Contract Investigators	9,000.00	\$ 43,759.67	121,400.00	38,200.00	38,200.00	\$ 76,400.00	\$ (45,000.00)		
5215 - Investigator Training/PI Cert.	2,000.00	\$ 99.00	1,200.00	1,200.00	1,200.00	\$ -	\$ (1,200.00)		
5225 - Investigator Inquiry fees	2,500.00	\$ 1,337.80	2,800.00	1,200.00	1,200.00	\$ 2,400.00	\$ (400.00)		
5226 - Investigative Subpoena Expense	350.00	\$ 26.87	200.00	100.00	100.00	\$ 200.00	\$ -		
5227 - Investigator Lic. Fees	1,800.00	\$ -	960.00			\$ -	\$ (960.00)		
Total 5200 - Investigations	11,150.00	\$ 45,223.13	126,560.00	39,500.00	39,500.00	\$ 79,000.00	\$ (47,560.00)		
5300 - Collection costs									
5301 - DOR Collection costs	4,200.00	\$ 2,929.87	3,200.00	1,650.00	1,668.00	\$ 3,318.00	\$ 118.00		
5302 - Private Collections Costs	300.00	\$ 4,867.23	1,000.00	2,502.00	2,502.00	\$ 5,004.00	\$ 4,004.00		
Total 5300 - Collection Costs	4,500.00	\$ 7,797.09	4,200.00	4,152.00	4,170.00	\$ 8,322.00	\$ 4,122.00		
5450 - Innovative Projects	12,000.00	\$ -	0.00	0.00	0.00	\$ -	\$ -		
5930 - Refund									
Total 5000 - Direct Costs	\$ 1,139,069.00	\$ 1,015,909.96	\$ 1,140,703.82	\$ 529,092.58	\$ 545,340.74	\$ 1,074,423.31	\$ (66,280.61)		
Gross Margin		\$ -16,196.59	\$ 205,321.08	\$ 105,937.42	\$ 96,679.26	\$ 202,616.69	\$ (2,704.39)		

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8000 - Administrative Expenses									
6020 - Staff Training/non-investigation	750.00	1,974.84	3,000.00	500.00	500.00	1,000.00	(2,000.00)		
8100 - Board Meeting Expenses									
6110 - Board Members Expense									
6110-LM - Board Member Meal/Lodging	6,980.00	5,355.97	5,000.00	3,500.00	3,500.00	7,000.00	2,000.00		
6110-M - Board Member Mileage	10,000.00	8,012.60	7,800.00	4,500.00	4,500.00	9,000.00	1,200.00		
6110-PD - Board Member Per Diem	5,520.00	7,447.93	7,500.00	4,000.00	4,000.00	8,000.00	400.00		
Total 6110 - Board Members Expense	22,480.00	20,816.51	20,650.00	12,000.00	12,000.00	24,000.00	3,350.00		
6120 - Board Meeting Room Chrg	600.00	1,148.87	900.00	600.00	600.00	1,200.00	300.00		
6122 - Board Meeting Meals	2,000.00	2,906.77	2,400.00	1,300.00	1,300.00	2,600.00	200.00		
6125 - A.G. Board Meeting Consult	10,000.00	17,481.20	14,000.00	7,600.00	7,600.00	15,200.00	1,200.00		
6127-Board Consulting-Training	3,000.00	2,077.00	4,000.00				(4,000.00)		
Total 6100 - Board Meeting Expenses	38,080.00	44,428.15	41,950.00	21,500.00	21,500.00	43,000.00	1,050.00		
6400 - Payroll Preparation Service	2,000.00	3,137.49	2,880.00	2,100.00	2,100.00	4,200.00	1,320.00		
7000 - Office Lease									
7000 - LF Leasing fees	0.00	0.00	0.00						
7000ML - Monthly Lease	49,604.04	56,669.52	53,396.00	29,198.00	31,199.06	60,357.06	6,961.06		
Total 7000 - Office Lease	49,604.04	56,669.52	53,396.00	29,198.00	31,199.06	60,357.06	6,961.06		
7003 - Utilities									
7003EL - Electric	3,600.00	3,177.29	3,400.00	1,600.00	1,600.00	3,200.00	(200.00)		
7003GA - Gas	1,200.00	1,826.77	3,000.00	1,000.00	1,000.00	2,000.00	(1,000.00)		
7003SC - Office Security	0.00	762.36	775.00	400.00	400.00	800.00	25.00		
Total 7003 - Utilities	4,800.00	5,766.43	7,175.00	3,000.00	3,000.00	6,000.00	(1,175.00)		
7010 - Insurance	3,500.00	3,524.00	5,200.00	6,128.00	6,128.00	12,256.00	7,056.00		
7100 - Telephone									
7101 - Cell Phone	3,360.00	3,462.81	3,960.00	1,300.00	1,300.00	2,600.00	(1,360.00)		
7102 - Office Telephone	6,000.00	3,725.51	5,340.00	3,400.00	3,400.00	6,800.00	1,460.00		
Total 7100 - Telephone	9,360.00	7,188.32	9,300.00	4,700.00	4,700.00	9,400.00	100.00		
7110 - Office Supplies									
7111 - Office equip. repair and maint.	500.00	1,416.00	960.00	720.00	720.00	1,440.00	480.00		
7112 - Dues & Subscriptions	500.00	894.92	960.00	480.00	480.00	960.00			
7113 - Office Furnishing/setup	3,500.00		1,500.00	200.00	200.00	400.00	(1,100.00)		
7114 - Office Supplies	9,000.00	4,886.08	9,000.00	3,000.00	3,000.00	6,000.00	(3,000.00)		
Total 7110 - Office Supplies	13,500.00	7,197.00	12,420.00	4,400.00	4,400.00	8,800.00	(3,620.00)		
7115 - Copier/Fax/Print Lease									
7116 - Copier/Fax/Print Maint	1,200.00	1,211.05	1,400.00	700.00	700.00	1,400.00			
7117 - Lease Fee for Copier	3,900.00	3,264.48	3,600.00	1,800.00	1,800.00	3,600.00			
Total 7115 - Copier/Fax/Print Lease	5,100.00	4,475.53	5,000.00	2,500.00	2,500.00	5,000.00			
7200 - Bank fees									
7205 - Credit card service fees		12,185.60	8,000.00	6,000.00	6,000.00	12,000.00	4,000.00		
7207 - NSF Fee	180.00	40.00	200.00	100.00	100.00	200.00			
7210 - Bank checks and supplies	200.00	90.40	200.00	100.00	100.00	200.00			
7212-ACH Fee		1,283.81							
7213-Idposit Fee		600.00		600.00	600.00	1,200.00			
Total 7200 - Bank fees	380.00	14,199.81	8,400.00	6,800.00	6,800.00	13,600.00	5,200.00		

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8000 - Trade Show Expense									
8010 - Staff Mileage Trade Show	1,500.00	\$ 116.95	1,400.00	400.00	400.00	\$ 800.00	\$ (600.00)		
8011 - Staff Meals/Lodging Trade Show	2,000.00	\$ 1,177.93	1,400.00	1,000.00	1,000.00	\$ 2,000.00	\$ 800.00		
8012 - Trade Show Booth Fees	250.00	\$ 210.00	250.00	125.00	125.00	\$ 250.00	\$ -		
8020 - Trade Show Display	1,000.00	\$ 348.13	1,500.00	250.00	250.00	\$ 500.00	\$ (1,000.00)		
Total 8000 - Trade Show Expense	4,750.00	\$ 1,852.41	4,550.00	1,775.00	1,775.00	\$ 3,550.00	\$ (1,000.00)		
8100 - Web Expense									
8105 - Web Hosting	500.00	\$ 1,913.33	1,400.00	1,000.00	1,000.00	\$ 2,000.00	\$ 600.00		
8110 - Web Consulting/configure	500.00	\$ -	5,000.00	2,000.00	2,000.00	\$ 4,000.00	\$ (1,000.00)		
8116 - Comcast Connection	2,400.00	\$ 2,398.80	2,650.00			\$ -	\$ (2,650.00)		
Total 8100 - Web Expense	3,400.00	\$ 4,312.13	9,050.00	3,000.00	3,000.00	\$ 6,000.00	\$ (3,050.00)		
8200 - Computer Expenses									
8210 - Computer Consulting	6,960.00	\$ 3,320.00	2,400.00	2,000.00	2,000.00	\$ 4,000.00	\$ 1,600.00		
8220 - Computer Software <\$500>	500.00	\$ -	1,000.00	500.00	500.00	\$ 1,000.00	\$ -		
8225 - Computer Hardware <\$500>	500.00	\$ 562.00	2,900.00	600.00	500.00	\$ 1,100.00	\$ (1,800.00)		
8230 - Computer Maintenance	2,400.00	\$ 319.96	4,000.00	300.00	300.00	\$ 600.00	\$ (3,400.00)		
8240 - Database Configuring	0.00	\$ 13,336.01	0,500.00	5,000.00	5,000.00	\$ 10,000.00	\$ (500.00)		
Total 8200 - Computer Expenses	10,360.00	\$ 17,537.97	21,200.00	8,400.00	8,300.00	\$ 16,700.00	\$ (4,500.00)		
8300 - Professional Services									
8301 - SIBA Lobby - VanNetta/Kafoory	0.00	\$ 2,733.34	3,000.00	1,500.00	1,500.00	\$ 3,000.00	\$ -		
8302 - Auditing									
8302-IA - Audit: Internal Auditor/Private	2,000.00	\$ 557.33	1,500.00	3,500.00	500.00	\$ 4,000.00	\$ 2,500.00		
8302-SS - Auditing- Secretary of State	5,000.00	\$ 11,114.25	10,000.00	5,000.00	0.00	\$ 5,000.00	\$ (5,000.00)		
Total 8302 - Auditing	7,000.00	\$ 11,671.58	11,500.00	8,500.00	500.00	\$ 9,000.00	\$ (2,500.00)		
8303 - Janitorial	3,600.00	\$ 3,633.73	3,700.00	2,000.00	2,000.00	\$ 4,000.00	\$ 300.00		
8305 - Recycle, Shred & Storage	480.00	\$ 708.00	600.00	350.00	350.00	\$ 700.00	\$ 100.00		
Total 8300 - Professional Services	11,080.00	\$ 16,213.32	18,800.00	12,350.00	4,350.00	\$ 16,700.00	\$ (2,100.00)		
8900 - Depreciation Expense	2,000.00	\$ -	3,000.00	500.00	500.00	\$ 1,000.00	\$ (2,000.00)		
Total 6000 - Administrative Expenses	\$ 156,664.04	\$ 188,476.93	225,971.00	118,811.00	112,752.06	\$ 231,563.06	\$ 5,592.06		
Total Expense	1,295,733.04	\$ 1,204,386.89	1,366,874.92	647,893.58	658,092.80	\$ 1,305,986.37	\$ (60,688.55)		
Net Ordinary Income	-172,860.63	\$ 33,110.43		-12,873.58	-16,072.80	\$ (28,946.37)	\$ (28,946.45)		
Other Income/Expense									
Other Income									
8000 - Other Income									
9012 - Discounts Received	0.00								
9015 - Interest	24,000.00	\$ 10,973.83	0.00	4,000.00	4,000.00	\$ 8,000.00	\$ 8,000.00		
9030 - Suspense Income									
Total 9000 - Other Income	24,000.00	\$ 10,973.83	0.00	4,000.00	4,000.00	\$ 8,000.00	\$ 8,000.00		
Total Other Income	24,000.00	\$ 10,973.83	0.00	4,000.00	4,000.00	\$ 8,000.00	\$ 8,000.00		
Net Other Income	-148,860.63	\$ 44,084.26		-8,873.58	-12,072.80	\$ (20,946.37)	\$ (20,946.45)		
Net Income						\$ (28,946.37)	\$ (28,946.45)		